



# LINCOLN LEGAL SERVICES (MYANMAR) LIMITED

*CONVENIENCE TRANSLATION - ACCURACY NOT GUARANTEED*

**Government of the Republic of the Union of Myanmar**  
**Ministry of Defence**  
**(National Service Rules)**  
**Notification No. 2/2025**  
**1386, 10<sup>th</sup> Waning Day of Pyatho, 1386**  
**(23 January 2025)**

Exercising the powers conferred by section 32 National Service Law, the Ministry of Defence of the Government of the Republic of the Union of Myanmar hereby issues the following rules.

**Chapter 1**  
**Title and definitions**

1. These rules shall be known as the National Service Rules.
2. The expressions in these Rules shall have the same meaning as in the National Service Law. Furthermore, the following expressions shall have the following meaning:
  - (a) **“Law”** means the National Service Law.
  - (b) **“State”** means the Republic of the Union of Myanmar.
  - (c) **“Citizen”** means a citizen of the Republic of the Union of Myanmar who is of age to do national service.
  - (d) **“Civil servant”** means a civil servant appointed to any position in the structure of any civil service organisation. For the purposes of this law, this expression shall not include members of the Defence Services and the Myanmar Police Force.
  - (e) **“Worker”** means a worker as defined in any law in force.
  - (f) **“Employer”** means an employer as defined in any law in force.
  - (g) **“Central Body”** means the Central Body for Drafting National Servicepersons.
  - (h) **“Nay Pyi Taw Body”** means the Union Territory (Nay Pyi Taw) Body for Drafting National Servicepersons.
  - (i) **“Region or State Body”** means a Region or State Body for Drafting National Servicepersons.



- (j) **“Self-Administered Division or Self-Administered Zone Body”** means a Self-Administered Division or Self-Administered Zone Body for Drafting National Servicepersons.
- (k) **“District Body”** means a District Body for Drafting National Servicepersons.
- (l) **“Township Body”** means a Township Body for Drafting National Servicepersons.
- (m) **“Medical Examination Board”** means a Defence Services Medical Examination Board established by the Office of the Directorate of Medical Services to conduct medical examinations of persons drafted for national service.
- (n) **“Summons to register”** means a notice to register according to section 9 (a) of the Law from the Township Body in Form 2 to citizens who are of age to do national service.
- (o) **“Medical examination summons”** means a notice to undergo medical examination according to section 9 (b) of the Law from the Township Body in Form 6 to citizens who are of age to do national service and have obtained a registration certificate.
- (p) **“Order”** means a drafting order for national service from the Township Body in Form 10 according to section 10 (a) of the Law.
- (q) **“Listing team”** means a team formed by the Township Body to compile a list of persons who by 31 December have reached the age to do national service which the Ward or Village Administrator must submit to the Township Body.
- (r) **“Form”** means a form in these Rules.
- (s) **“Professional degree”** means a degree awarded by a relevant university that is designated as a professional degree by the relevant ministry.

## Chapter 2

### Age and calculation of the time to do national service

- 3. (a) The age to do national service shall be determined according to the international calendar.
- (b) When calculating the time to do national service, the calculation shall start from the date of acceptance as national serviceperson.

Explanation: Date of acceptance means the date by which the enlistment contract to enroll as a national serviceperson must be signed, which is the date on which training starts.



## Chapter 3

### Establishment and duties of the Bodies for Drafting National Servicepersons

4. (a) The Union Government shall establish the Central Body with the following persons:
- |      |  |               |
|------|--|---------------|
| (1)  | Deputy Prime Minister and Union Minister<br>Ministry of Defence                        | Chairman      |
| (2)  | Chief of General Staff (Army, Navy and Air)<br>Office of the Commander-in-Chief (Army) | Vice-Chairman |
| (3)  | Union Minister<br>Ministry of Home Affairs   | Member        |
| (4)  | Union Minister<br>Ministry of Border Affairs   | Member        |
| (5)  | Union Minister and Union Attorney General<br>Ministry of Legal Affairs                 | Member        |
| (6)  | Union Minister<br>Ministry of Information  | Member        |
| (7)  | Union Minister<br>Ministry of Religious Affairs and Culture                            | Member        |
| (8)  | Union Minister<br>Ministry of Immigration and Population                               | Member        |
| (9)  | Union Minister<br>Ministry of Labour   | Member        |
| (10) | Union Minister<br>Ministry of Education  | Member        |
| (11) | Union Minister<br>Ministry of Health   | Member        |
| (12) | Union Minister<br>Ministry of Ethnic Affairs   | Member        |
| (13) | Quartermaster General<br>Office of the Quartermaster General                           | Member        |



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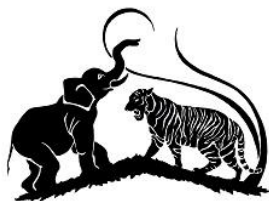
(14)	Judge Advocate General Office of the Judge Advocate General	Member
(15)	Chief of Armed Forces Training Office of the Chief of Armed Forces Training	Member
(16)	Director Office of the Directorate of Medical Services	Member
(17)	Adjutant General Office of the Adjutant General	Secretary
(18)	Director Office of the Directorate of Militias and Border Forces	Joint Secretary

(b) The Union Government may reorganise the Central Body as necessary.

5. The duties of the Central Body are as follows:

- (a) Organising and supervising as necessary the Nay Pyi Taw Body, the Region and State Bodies, the Self-Administered Division or Self-Administered Zone Bodies, the District Bodies and the Township Bodies.
- (b) Conducting medical examinations through the Medical Examination Boards of persons summoned to do national service.
- (c) Reviewing applications for exemption from national service, reduction of the national service time, and deferment of national service for an individually specified time.
- (d) Issuing orders as necessary to exempt other eligible persons according to section 22 (e) of the Law.
- (e) Establishing and assigning duties to working groups as necessary.
- (f) Making recommendations as to necessary rules, procedures, notifications, orders and directives that the Ministry of Defence should issue.
- (g) Assigning duties as necessary to relevant ministries.
- (h) Planning and conducting activities to raise knowledge about the national service.

6. The Central Body shall establish the Nay Pyi Taw Body with the following persons:



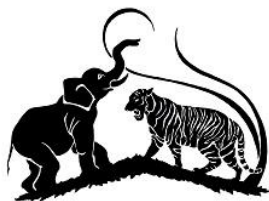
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|-----|---|-----------------|
| (a) | Chairman of the Nay Pyi Taw Council   | Chairman        |
| (b) | Deputy Commander<br>Nay Pyi Taw Regional Military Command                         | Vice-Chairman 1 |
| (c) | 1 member of the Nay Pyi Taw Council   | Vice-Chairman 2 |
| (d) | 3 members of the Nay Pyi Taw Council  | Members         |
| (e) | Director General<br>Ministry of Legal Affairs                                     | Member          |
| (e) | Commanding Colonel (Operations)<br>Nay Pyi Taw Regional Military Command          | Member          |
| (f) | Chief of Police<br>Nay Pyi Taw Police Force                                       | Member          |
| (g) | Nay Pyi Taw Council [ <i>sic</i> ] Head<br>Ministry of Immigration and Population | Member          |
| (h) | Administrator<br>Nay Pyi Taw General Administration Department                    | Secretary       |
7. The duties of the Nay Pyi Taw Body are as follows:
- Submitting the applications submitted by a District Body to the Central Body with its comments;
  - Coordinating the medical examinations conducted by the Medical Examination Boards of persons summoned to do national service.
  - Accomplishing within the specified time the objectives and duties determined by the Central Body, and supervising the District and Township Bodies.
  - Carrying out other duties assigned by the Central Body.
8. The Central Body shall establish the Region or State Bodies with the following persons:
- |     |  |                 |
|-----|--|-----------------|
| (a) | Chief Minister<br>Region or State Government | Chairman        |
| (b) | Deputy Commander                             | Vice-Chairman 1 |



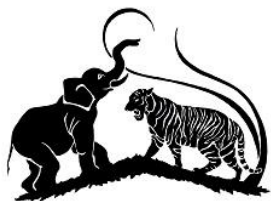
## LINCOLN LEGAL SERVICES (MYANMAR) LIMITED

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|-----|--|-----------------|
| (c) | Minister for Security and Border Affairs<br>Region or State Government | Vice-Chairman 2 |
| (d) | Minister for Social Affairs<br>Region or State Government              | Member          |
| (e) | Region or State Attorney General                                       | Member          |
| (f) | Commanding Colonel (Operations)<br>Relevant Regional Military Command  | Member          |
| (g) | Chief of Police<br>Region or State Police Force                        | Member          |
| (h) | Region or State Head<br>Ministry of Immigration and Population         | Member          |
| (i) | Administrator<br>Region or State General Administration Department     | Secretary       |
9. The duties of a Region or State Body are as follows:
- Submitting the applications submitted by a Self-Administered Division or Self-Administered Zone Body or a District Body to the Central Body with its comments.
  - Coordinating the medical examinations conducted by the Medical Examination Boards of persons summoned to do national service.
  - Accomplishing within the specified time the objectives and duties determined by the Central Body, and supervising the Self-Administered Division or Self-Administered Zone Bodies or the District and Township Bodies.
  - Carrying out other duties assigned by the Central Body.
10. The Central Body shall establish the Self-Administered Division or Self-Administered Zone Bodies with the following persons:
- |     |   |          |
|-----|---|----------|
| (a) | Chairman<br>Self-Administered Division or Self-Administered Zone Leading Body               | Chairman |
| (b) | Garrison Commander or Troop Commander<br>Relevant cantonment, relevant local battalion/unit | Member   |



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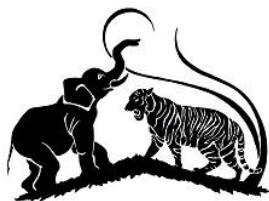
- |     |   |           |
|-----|---|-----------|
| (c) | Regional Police Chief<br>Self-Administered Division or Self-Administered Zone                         | Member    |
| (d) | District Head<br>Ministry of Immigration and Population   | Member    |
| (e) | Township Administrator<br>Relevant Township Administration Department                                 | Member    |
| (f) | Director<br>Self-Administered Division or Self-Administered Zone<br>General Administration Department | Secretary |
11. The duties of a Self-Administered Division or Self-Administered Zone Body are as follows:
- Submitting the applications submitted by a Township Body to the Region or State Body with its comments.
  - Coordinating the medical examinations of persons summoned to do national service conducted by the Medical Examination Boards.
  - Strictly following and implementing the guidelines issued from time to time by the Central Body and the Region or State Body.
  - Accomplishing within the specified time the objectives and duties determined by the Central Body and the Region or State Body, and supervising the Township Bodies.
  - Carrying out other duties assigned by the Central Body and the Region or State Body.
12. The Central Body shall establish the District Bodies with the following persons:
- |     |   |          |
|-----|---|----------|
| (a) | District Administrator<br>District General Administration Department                        | Chairman |
| (b) | Garrison Commander or Troop Commander<br>Relevant cantonment, relevant local battalion/unit | Member   |
| (c) | District Police Chief<br>District Police Force of the Myanmar Police Force                  | Member   |
| (d) | District Head<br>Ministry of Immigration and Population                                     | Member   |



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- (e) An officer from the Defence Services  
Assigned by the relevant Regional Military Command Member
- (f) Township Administrator  
Relevant Township Administration Department Member
- (g) Deputy District Administrator  
District General Administration Department Secretary
13. The duties of a District Body are as follows:
- (a) Submitting the applications submitted by a Township Body to the Nay Pyi Taw Body or Region or State Body with its comments.
- (b) Coordinating the medical examinations of persons summoned to do national service conducted by the Medical Examination Boards.
- (c) Accomplishing within the specified time the objectives and duties determined by the Central Body and the Nay Pyi Taw Body or the Region or State Body.
- (d) Strictly following and implementing the guidelines issued from time to time by the Central Body and Nay Pyi Taw Body or the Region or State Body.
- (e) Carrying out other duties assigned by the Central Body and the Region or State Body.
14. The Central Body shall establish the Township Bodies with the following persons:
- (a) Township Administrator  
Township General Administration Department Chairman
- (b) An officer from the Defence Services  
Assigned by the relevant Regional Military Command Member
- (c) Township Police Chief  
Township Police Force Member
- (d) Township Head  
Ministry of Immigration and Population Member
- (e) Administrator  
Ward or Village Tract Member
- (g) Deputy Township Administrator Secretary





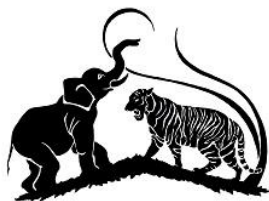
Township General Administration Department

15. The duties of a Township Body are as follows:
- (a) Establishing a listing team to compile a list of persons who have reached the age to do national service.
  - (b) Acting in a timely manner according to policies, guidelines and relevant laws to summon and register every citizen who has reached the age to do national Service according to the Law, issue a registration certificate, and summon for medical examination.
  - (c) Collaborating with the Medical Examination Boards to conduct medical examinations of persons summoned to do national service.
  - (d) Reviewing, investigating and requesting necessary documents and information as prescribed in a timely manner regarding applications for an exemption, time reduction or deferment submitted by persons who were summoned and have reached the age to do national service. After the investigation team has verified the accuracy of the information in the applications and depending on the team's submission, submitting the applications with the Township Body's comments to the Self-Administered Division or Self-Administered Zone Body or the District Body.
  - (e) Strictly following and implementing the guidelines issued from time to time by the Central Body, Nay Pyi Taw Body, Region or State Body, Self-Administered Division or Self-Administered Zone Body, and District Body.
  - (f) Accomplishing within the specified time the objectives and duties determined by the Central Body, Nay Pyi Taw Body, Region or State Body, Self-Administered Division or Self-Administered Zone Body, or District Body.
  - (g) Carrying out other duties assigned by the Central Body, Region or State Body, Self-Administered Division or Self-Administered Zone Body, or District Body.

## Chapter 4

### Listing and registration

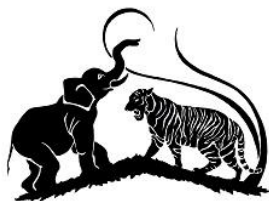
16. The Ward or Village Tract Administrator:
- (a) Shall, together with the listing team, do a field census of the citizens living in his ward or village tract who reached the age to do national service by 31 December in the year preceding the coming into force of the Law, and compile the list based on the list of the



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*[Field Census]* Supervisory Central Committee *[that conducted a population census in 2014 and 2024]* and submit it to the Township Body in form 1 on the date specified by the Central Body.

- (b) Shall, together with the listing team, do a field census of the citizens living in his ward or village tract who reached the age to do national service by 31 December in each year, and compile the list based on the list of the Supervisory Central Committee and submit it to the Township Body in form 1 by the due date every year.
17. The Township Body:
- (a) Shall summon for registration with summons form 2 the persons included in the list of persons who reached the age to do national service (form 1) that was sent by the Ward or Village Tract Administrators.
  - (b) Shall cause the summoned persons to fill in and sign form 3-A.
  - (c) Shall cause the person who will register a summoned person on this person's behalf to fill in form 3-B and to sign it as correct.
  - (d) Shall record the registration using form 4-A, form 4-B, form 4-C, and form 4-D.
  - (e) Shall issue a registration certificate with form 5 to the persons who are registered.
18. The Township Body shall compile the registration lists separately in form 4-A, form 4-B, form 4-C, and form 4-D as follows:
- (a) Persons volunteering to do national service. (Form 4-A)
  - (b) Persons who do not fall under the category of persons eligible for an exemption according to section 22 of the Law and under any of the categories eligible for a temporary deferment according to section 15 (a) (1)-(6) of the Law. (Form 4-B)
  - (c) Persons who fall under any of the categories eligible for a temporary deferment according to section 15 (a) (1)-(6) of the Law. (Form 4-C)
  - (d) Persons who fall under the category of persons eligible for an exemption according to section 22 of the Law. (Form 4-D)
19. The Township Body shall, within the specified time from the date of list compilation according to rule 18, submit to the Central Body through the relevant Nay Pyi Taw Body or the Region or State



Body form 1 submitted according to rule 16 (a), and form 4-A, form 4-B, form 4-C and form 4-D compiled according to rules 17 (d) and 18.

20. The Central Body shall review according to the arrangement in rule 18 the lists sent according to rule 19, determine the number of persons to be summoned for medical examination, and send *[this information]* to the Township Body within the specified time from the date of receipt of these lists.

### Chapter 5

#### **Medical examination, and application for exemption from national service, reduction of the national service time, or deferment for an individually specified time**

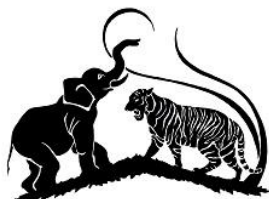
21. The Township Body:
- (a) Shall summon for medical examination with summons form 6 the number of persons determined according to the directive of the Central Body from among the registered persons.
  - (b) Shall conduct the medical examination through a Medical Examination Board.
22. A summoned person shall, within the specified time from the date of receipt of the relevant Medical Examination Board's confirmation that his or her health status allows him or her to do national service, apply to the Township Body stating the reasons and attaching supporting documents, using form 7-A if he or she wishes to apply for an exemption from national service, using form 7-B if he or she wishes to apply for a reduction of the national service time, or using form 7-C if he or she wishes to apply for a deferment of the national service for an individually specified period.
23. (a) The Township Body shall review the application submissions for completeness and accuracy and submit the applicant's medical examination findings made by the Medical Examination Board and its own investigation findings and comments to the Self-Administered Division or Self-Administered Region Body or District Body within the specified time.
- (b) The Self-Administered Division or Self-Administered Zone Body or the District Body shall submit the applications submitted by the Township Body, together with its comments, to the Nay Pyi Taw Body or the Region or State Body within the specified time from the date of receipt of the application submitted by the Township Body.
24. The Nay Pyi Taw Body or the Region or State body shall review the applications submitted by the Self-Administered Division or Self-Administered Zone Body or the District Body and submit them to the Central Body, together with its comments, within a specified time from the date of receipt



- of the applications submitted by the Self-Administered Division or Self-Administered Zone Body or the District Body.
25. The Central Body shall grant exemption from national service using form 8-A, grant a reduction of the national service time using form 8-B, or grant deferment of the national service for an individually specified time using form 8-C, and shall notify the applicant and send a copy to the relevant Township Body within the specified time from the date of receipt of the applications submitted according to rule 24.
  26. If the Central Body rejects an application for exemption from national service, reduction of the national service time, or deferment of the national service for an individually specified period, it shall notify the applicant using form 9 and send a copy to the relevant Township Body within the specified time from the date of receipt of the application submitted according to rule 24.
  27. The Central Body:
    - (a) Shall determine criteria to be taken into consideration when reviewing and granting applications for reduction of the national service time.
    - (b) May, concerning applications for deferment for an individually specified time, grant upon review deferment from time to time on a case-by-case basis in addition to the provisions in section 15 of the Law.
  28. The Central Body shall determine, from time to time according to circumstances and needs, the criteria that must be determined for exemptions according to section 22 (e) of the Law, and issue an exemption order according to such criteria.

### **Chapter 6 Drafting by order**

29. The Central Body shall, within the specified time from the date on which the dispatch to the applicant of all notices granting or rejecting applications for exemption from national service, reduction of the military service time, or deferment of national service for an individually specified time is completed, send back to the Township Body the list of persons to be drafted by order and send a copy to each Body.
30. The Township Body shall with form 10 send the order to the persons approved by the Central Body. The order shall specify the time from the date of receipt of the order within which, and the unit or department to which, the person must report.



**Explanation:** “Date of receipt of the order” means the date of receipt of the order delivered by the method in section 10 (b) of the Law and signed in the presence of a witness by either the drafted person himself or a cohabiting family member.

31. The Township Body:
  - (a) Shall, depending on the numbers needed, select volunteers with priority from the list of persons to be drafted by order according to rule 30.
  - (b) Shall, if the number of volunteers does not reach the numbers needed, select *[draftees]* by the method of drawing lots or by a method determined by the Central Body.
  - (c) Shall, if there is more than one person eligible for national service in one family, draft the remaining persons in turn after one person has served.
32. The selected persons shall sign an enlistment contract as national servicepersons using Defence Services form Ye-55 on the date on which they are accepted.
33.
  - (a) If any citizen who reached the age to do national service is summoned to register according to section 9 (a) of the Law and fails to report, the Township Body shall visit the absent person’s family and investigate. A member of the absent person’s family must report to present solid evidence showing the reason for which the summoned person is absent or where he or she is located, and to fill in the registration form on the absent person’s behalf.
  - (b) If a family member of the absent person fails to comply with sub-rule (a) or is unable to present any evidence, the person who fails to report shall be deemed to have violated section 23 (a) of the Law by evading military service.

### Chapter 7

#### Establishment and duties of the Medical Examination Boards

34. The Office of the Directorate of Medical Services shall establish and assign duties to Medical Examination Boards.
35. Medical Examination Boards may conduct medical examinations in hospitals under the Ministry of Health in townships where medical examinations in military units is limited.
36. The Office of the Directorate of Medical Services shall review and approve the medical levels of the persons summoned by the Township Board for medical examination, submitted after the examination by the Medical Examination Boards from designated Defence Services hospitals or medical battalions.

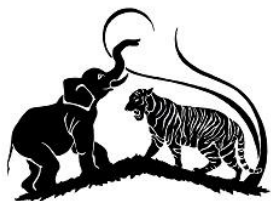


37. The Medical Examination Boards shall submit their medical examination findings with the specified methods through the hierarchy and obtain the Central Body's approval.
38. The Office of the Directorate of Medical Services shall, in coordination with the Central Body, determine the medical examination date and place.

## Chapter 8

### Benefits of national servicepersons

39. (a) A national serviceperson shall, while doing national service, be entitled to salary and allowances according to the Military Service Regulations specified in the Defence Services depending on the level of his or her duties.  
  
(b) Civil servants have the right to choose between the salary that they receive as a civil servant and the salary that they would receive in the Defence Services, whichever they prefer.
40. If a national serviceperson falls, dies or is injured while doing national service and this incident is related to the performance of duty, he or she shall be entitled to the benefits according to the Military Service Regulations specified in the Defence Services.
41. (a) If a national serviceperson wishes to voluntarily continue serving in the Defence Services after having completed serving his or her term according to the Law, he or she shall apply as prescribed 3 months before the end of the national service time with form 11 to the Office of the Adjutant General through the unit in which he or she is serving.  
  
(b) If the Office of the Adjutant General receives an application according to sub-rule (a), it may grant [*permission for*] the military service according to the regulations and disciplines, and if [*such permission*] is granted, the national service time shall be included when calculating this person's military service.
42. (a) When a civil servant applies to voluntarily continue serving in the Defence Services of his own free will after completing his national service time, he shall apply with the approval of the relevant ministry or organisation.  
  
(b) If a person applies and is granted permission to serve in the Defence Services according to sub-rule (a), this person is entitled to have the time originally served as a civil servant counted towards his or her length of service.
43. (a) The Ministry of Defence shall, with regard to civil servants doing national service, determine what national service time is considered duty time, determine the benefits of civil servants during their national service, and determine the rewards of civil servants based on their



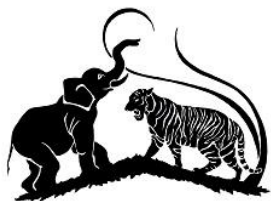
performance, all in coordination with the Ministry of Planning and Finance, the Union Civil Service Board, the relevant Union ministry and Union-level organisation, and the relevant Region or State government.

- (b) The Ministry of Defence shall, if a civil servant serving as a national serviceperson is required to take a written test and an interview for a promotion, coordinate with the Union Civil Service Board, the relevant Union ministry and Union-level organization, and the relevant Region or State government to provide for an exemption from the written examination and the interview for promotion.
44. When a worker serves as a national serviceperson, the worker's employer shall pay the wages for workers according to the laws, rules, notifications, orders, directives, and procedures prescribed by the relevant ministry.
45. When a worker who has completed his or her national service time reports back to his or her original employer, the Central Body shall coordinate with the Ministry of Labour so that the employer can reappoint the worker to his or her original position or to a similar position if a reappointment to the original position is difficult.
46. The Central Body shall specify the professional degrees for those who may be appointed as emergency gazetted officers and the qualifications for other appointments.
47. When a national serviceperson has completed the service time prescribed by the Law, the unit or department in which the national serviceperson served shall issue a national service completion certificate with form 12.
48. A person who has served as a national serviceperson for the full term is entitled to receive appropriate recognition or reward awarded by the state.

### **Chapter 9**

#### **Military mobilisation**

49. If a state of emergency arises for the national defence and security in parts or all of the Union and the Union Government issues a military mobilisation order for the appropriate region to all or some persons of military service age, and to all or some persons having completed national service, the Central Board shall specify the duties to be carried out by the relevant Body for Drafting National Servicepersons at each level.

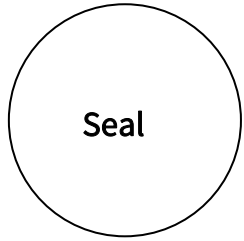


## Chapter 10 Miscellaneous

50. If a person who has passed the medical examination applies for exemption from national service, a reduction of the national service time, or deferment for an individually specified time, he or she shall not be allowed to travel abroad before the Central Body has granted the application.
51. A person having received a *[drafting]* order shall not be allowed to travel abroad without the Central Body's permission.
52. The Central Body shall send the list of persons covered by rules 50 and 51 to the relevant ministries and organisations.
53. If a person doing national service is a member of a political party, he or she shall be deemed to have resigned from the relevant party during the national service time.
54. The Office of the Directorate of Recruitment shall enroll national servicepersons and sign the enlistment contract using Defence Services form Ye-55 according to rule 32.
55. The Office of the Chief of Armed Forces Training shall handle matters related to the training of national servicepersons who have been accepted and enrolled according to rule 32.
56. The Office of the Adjutant General shall handle matters related to the assignment of national servicepersons who have completed their training time to units and departments with the approval of the Office of the Commander-in-Chief (Army).
57. If the Office of the Chief of Staff needs to appoint national servicepersons as emergency gazetted officers, it must do so with the approval of the Office of the Commander-in-Chief (Army).
58. If the Township Body or a person assigned by the Body finds that a person has committed any act or omission under sections 23, 24, 25 and 26 of the Law, a case must be filed with the relevant police station.
59. To disseminate knowledge widely in the public, the Ministry of Defense shall, regarding the contents of international national service laws and Myanmar's National Service Law, coordinate with relevant ministries to include awareness-raising activities in the curriculum as a subject and teach them, starting from basic education schools.

Union Minister  
Ministry of Defence





Date: - -

List of persons who reached the age to do national service by 31 December of the year -----

----- Ward/Village Tract, -----Township, -----District, ----- Nay Pyi Taw/Region/State

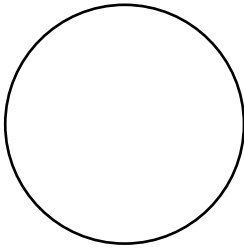
Sr. no,	Name	Father's name	D.o.b. (day-month-year)	Age	Male/female	Ethnicity/Religion	Citizen/associate citizen/naturalised citizen card no.	Current residence	Occupation	Educational qualifications	Married yes/no	Children yes/no	Co-habiting parents yes/no	Contact phone number	Remarks

Remark: When recording the age, record the age reached on 31 December of the year -----.

Signature

----- Ward/Village Tract Administrator

**Summons to register as a person who reached the age to do national service**



**Township Body for Drafting National Servicepersons**

----- Township

Date:        -        -

To

Name:

Father's name:

Citizenship/associate citizenship/naturalised citizenship scrutiny card no.:

Residence:

**Subject: Summons to register as a person who reached the age to do national service**

1. According to the list sent by the ----- Ward or Village Tract, -----  
- (name), ----- (father's name), ----- (citizenship/associate citizenship/  
naturalised citizenship scrutiny card number), ----- (residence) is a person  
who reached the age to do national service according to the National Service Law. You must  
therefore report without fail on ----- (date) to ----- (place) to be  
registered as a person who reached the age to do national service. When reporting, you must  
bring your citizenship/associate citizenship/ naturalised citizenship scrutiny card with you.
2. Action may be taken against you if you fail to report.

Chairman

Township Body for Drafting National Servicepersons

Form to be filled in by the person  
to be registered as a person of age to do national service



Region/State: -----, Township: -----.  
Village Tract/Town: -----, Village/Ward: -----.  
Street: -----, House number: -----.

1. Name: -----, Father's name: -----.

2. Date of birth (written according to the Christian calendar): Year: -----, Month: -----, Day: -----.

3. Ethnicity: -----, Religion: -----, Male/female: -----.

4. Citizenship/associate citizenship/naturalised citizenship scrutiny card number: -----.

5. Occupation (full details): -----.

6. Distinguishing marks: -----.

7. Educational qualifications: -----, Current educational status: -----.

8. Current address: -----.

9. Permanent address: -----.

10. Willing to serve as national service person with priority?  Yes   No

(If the number of volunteers does not reach the required number, the remaining candidates will be selected by drawing lots or by a method determined by the Central Committee.)

11. Father's name: -----.

Citizenship/associate citizenship/naturalised citizenship scrutiny card number: -----.

12. Mother's name: -----.

Citizenship/associate citizenship/naturalised citizenship scrutiny card number: -----.

13. If there is no father/mother, name of the guardian: -----.
14. Relation: -----.
- Citizenship/associate citizenship/naturalised citizenship scrutiny card number:  
-----.
15. Address of parents/guardians: -----.
16. If residing abroad:
- (a) Passport number: ----- . Country: -----.
- (b) Purpose of visit: -----.
- (c) Address: -----.
- (d) Phone / e-mail address: -----.
17. Specify if taking care of parents: -----  
-----.
18. Specify if a cleric: -----  
-----.
19. Health status
- (a) Limbs intact? Yes/no: ----- .
- (b) Infectious disease? Yes/no: -----.
- (c) Describe your health status: -----  
-----.
21. Married? Yes/no: ----- . If yes:
- (a) Name of wife/husband: -----.
- Citizenship/associate citizenship/naturalised citizenship scrutiny card number:  
----- ||
- (b) Age of wife/husband: -----.
- (c) Number of children: -----.
- (d) Number/name/age/occupation/address of the children: -----  
-----  
----- ||

21. Divorced? -----.
22. If divorced, are there children? (Yes/no): ----- . If yes:
- (a) Number of children: -----.
- (b) Name/age/occupation/address of the children: -----  
-----  
-----.
23. Member of a political party? Yes/no: ----- . If yes:
- (a) Party name-----.
- (b) Position: ----- . Duties: -----.
- (c) Date of first joining: ----- . Currently active? Yes/no: -----.
24. Convicted of any criminal offence? Yes/no: ----- . If yes:
- (a) Type of offence: ----- . Currently serving a prison sentence? Yes/no: -----.
- (b) Imprisonment started: Year: ----- , month: ----- , day: -----.
- (c) Imprisonment will end: Year: ----- , month: ----- , day: -----.
25. Other matters to be recorded: -----  
-----  
-----.
26. I hereby certify that the above information is correct:

Place: . **Signature:** -----.

Date: - - 20 . **Name:** -----.

Citizenship/associate citizenship/naturalised citizenship  
scrutiny card number:  
-----.

Residential address: -----  
-----.

Contact phone number: -----.

Form to be filled in by the proxy  
registering a person of age to do national service



Region/State: -----, Township: -----.  
Village Tract/Town: -----, Village/Ward: -----.  
Street: -----, House number: -----.

1. Name: -----, Father's name: -----.

2. Date of birth (written according to the Christian calendar): Year: -----, Month: -----, Day: -----.

3. Ethnicity: -----, Religion: -----, Male/female: -----.

4. Citizenship/associate citizenship/naturalised citizenship scrutiny card number: -----.

5. Occupation (full details): -----.

6. Distinguishing marks: -----.

7. Educational qualifications: -----, Current educational status: -----  
-----.

8. Current address: -----.

9. Permanent address: -----.

10. Willing to serve as national service person with priority?  Yes   No

(If the number of volunteers does not reach the required number, the remaining candidates will be selected by drawing lots or by a method determined by the Central Committee.)

11. Father's name: -----.

Citizenship/associate citizenship/naturalised citizenship scrutiny card number: -----.

12. Mother's name: -----.

Citizenship/associate citizenship/naturalised citizenship scrutiny card number: -----.

13. If there is no father/mother, name of the guardian: -----.
14. Relation: -----.
- Citizenship/associate citizenship/naturalised citizenship scrutiny card number:  
-----.
15. Address of parents/guardians: -----.
16. If residing abroad:
- (a) Passport number: ----- . Country: -----.
  - (b) Purpose of visit: -----.
  - (c) Address: -----.
  - (d) Phone / e-mail address: -----.
17. Specify if taking care of parents: -----  
-----.
18. Specify if a cleric: -----  
-----.
19. Health status
- (a) Limbs intact? Yes/no: ----- .
  - (b) Infectious disease? Yes/no: -----.
  - (c) Describe your health status: -----  
-----.
21. Married? Yes/no: ----- . If yes:
- (a) Name of wife/husband: -----.
  - Citizenship/associate citizenship/naturalised citizenship scrutiny card number:  
----- ||
  - (b) Age of wife/husband: -----.
  - (c) Number of children: -----.
  - (d) Number/name/age/occupation/address of the children: -----  
-----  
----- ||

21. Divorced? .....
22. If divorced, are there children? (Yes/no): ..... If yes:  
 (a) Number of children: .....  
 (b) Name/age/occupation/address of the children: .....  
 .....  
 .....
23. Member of a political party? Yes/no: ..... If yes:  
 (a) Party name.....  
 (b) Position: ..... Duties: .....  
 (c) Date of first joining: ..... Currently active? Yes/no: .....
24. Convicted of any criminal offence? Yes/no: ..... If yes:  
 (a) Type of offence: ..... Currently serving a prison sentence? Yes/no: .....  
 (b) Imprisonment started: Year: ....., Month: ....., Day: .....  
 (c) Imprisonment will end: Year: ....., Month: ....., Day: .....
25. Other matters to be recorded: .....  
 .....  
 .....
26. Relationship between the person of age to do national service and the person filling in the registration form on this person's behalf (describe in detail):  
 .....  
 .....
27. I hereby certify that the above information is correct:

Place: . **Signature of the proxy** .....

Date: - - 20 . Name: .....

Citizenship/associate citizenship/naturalised citizenship  
 scrutiny card number:

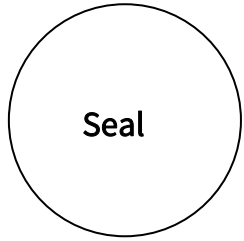


-----.

Residential address: -----

-----.

Contact phone number: -----.



Date: - -

Registration list of volunteers for national service

----- Ward/Village Tract, -----Township, -----District, ----- Nay Pyi Taw/Region/State

Sr. no,	Name	Father's name	D.o.b. (day-month-year)	Age	Male/female	Ethnicity/Religion	Citizen/associate citizen/naturalised citizen card no.	Current residence	Occupation	Educational qualifications	Married yes/no	Children yes/no	Co-habiting parents yes/no	Contact phone number	Remarks

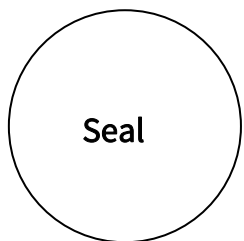
- Remark:**
- (1) When recording the age, record the age reached on 31 December of the year -----.
  - (2) Write in "Remarks" whether the registrant indicated in the registration form 3 that he/she wished to be given priority if drafted for national service.

- Explanation:**
- (1) "Students" means persons who can provide solid evidence that they are studying at officially recognised domestic and foreign universities, colleges, institutes, and schools.

- (2) **“Persons caring for parents who have no one else who cares for them”** means persons who are caring for their co-habiting biological mother or father who is physically or mentally disabled and unable to support himself or herself without the help of others.
- (3) **“Persons on treatment to quit drugs”** means persons who are as drug users receiving treatment to quit drugs at a facility or centre designated by the Ministry of Health or a government-approved medical facility or centre.

Chairman

Township Body for Drafting National Servicepersons



Date: - -

Registration list of persons who are not eligible for an exemption according to section 22 National

Service Law or for temporary deferment according to section 15 Military Service Law, or who are eligible for national service

----- Ward/Village Tract, -----Township, -----District, ----- Nay Pyi Taw/Region/State

Sr. no,	Name	Father's name	D.o.b. (day-month-year)	Age	Male/female	Ethnicity/Religion	Citizen/associate citizen/naturalised citizen card no.	Current residence	Occupation	Educational qualifications	Married yes/no	Children yes/no	Co-habiting parents yes/no	Contact phone number	Remarks

- Remark:**
- (1) When recording the age, record the age reached on 31 December of the year -----.
  - (2) Write in "Remarks" whether the registrant indicated in the registration form 3 that he/she wished to be given priority if drafted for national service.

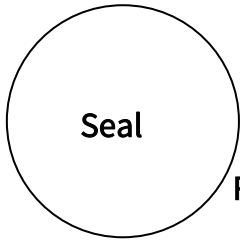
**Explanation:**

- (1) "Students" means persons who can provide solid evidence that they are studying at officially recognised domestic and foreign universities, colleges, institutes, and schools.

- (2) **“Persons caring for parents who have no one else who cares for them”** means persons who are caring for their co-habiting biological mother or father who is physically or mentally disabled and unable to support himself or herself without the help of others.
- (3) **“Persons on treatment to quit drugs”** means persons who are as drug users receiving treatment to quit drugs at a facility or centre designated by the Ministry of Health or a government-approved medical facility or centre.

Chairman

Township Body for Drafting National Servicepersons



Date: - -

Registration list of persons eligible for temporary deferment according to section 15 National Service Law

----- Ward/Village Tract, -----Township, -----District, ----- Nay Pyi Taw/Region/State

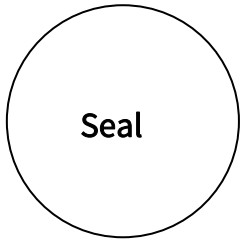
Sr. no,	Name	Father's name	D.o.b. (day-month-year)	Age	Male/ female	Ethnicity/ Religion	Citizen/ associate citizen/ naturalised citizen card no.	Current residence	Occupation	Educational qualifications	Married yes/no	Children yes/no	Co- habiting parents yes/no	Contact phone number	Remarks

- Remark:**
- (1) When recording the age, record the age reached on 31 December of the year -----.
  - (2) Write in “Remarks” whether the registrant indicated in the registration form 3 that he/she wished to be given priority if drafted for national service.
- Explanation:**
- (1) “**Students**” means persons who can provide solid evidence that they are studying at officially recognised domestic and foreign universities, colleges, institutes, and schools.

- (2) **“Persons caring for parents who have no one else who cares for them”** means persons who are caring for their co-habiting biological mother or father who is physically or mentally disabled and unable to support himself or herself without the help of others.
- (3) **“Persons on treatment to quit drugs”** means persons who are as drug users receiving treatment to quit drugs at a facility or centre designated by the Ministry of Health or a government-approved medical facility or centre.

Chairman

Township Body for Drafting National Servicepersons



Date: - -

Registration list of persons eligible for exemption according to section 22 National Service Law

----- Ward/Village Tract, -----Township, -----District, ----- Nay Pyi Taw/Region/State

Table with 16 columns: Sr. no, Name, Father's name, D.o.b. (day-month-year), Age, Male/female, Ethnicity/Religion, Citizen/associate citizen/naturalised citizen card no., Current residence, Occupation, Educational qualifications, Married yes/no, Children yes/no, Co-habiting parents yes/no, Contact phone number, Remarks.

- Remark: (1) When recording the age, record the age reached on 31 December of the year -----.
- (2) Write in "Remarks" whether the registrant indicated in the registration form 3 that he/she wished to be given priority if drafted for national service.

Explanation: (1) "Students" means persons who can provide solid evidence that they are studying at officially recognised domestic and foreign universities, colleges, institutes, and schools.



- (2) **“Persons caring for parents who have no one else who cares for them”** means persons who are caring for their co-habiting biological mother or father who is physically or mentally disabled and unable to support himself or herself without the help of others.
- (3) **“Persons on treatment to quit drugs”** means persons who are as drug users receiving treatment to quit drugs at a facility or centre designated by the Ministry of Health or a government-approved medical facility or centre.

Chairman

Township Body for Drafting National Servicepersons

Registration certificate to be issued to persons registered as persons of age to do national service

Registration number

Township Body for Drafting National Servicepersons

----- Township

1. The registration of ----- (name), ----- (father's name), ----- (citizenship/associated citizenship/naturalised citizenship scrutiny card number), ----- (residence) as a person who reached the age to do national service according to the National Service Law has been completed and this registration certificate has been issued.
2. This registration certificate must be presented for inspection by relevant authorities.
3. This registration certificate must be kept safe to prevent its loss.

Seal

Chairman

Date of issue:

Township Body for Drafting National Servicepersons

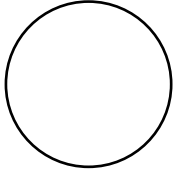
(Make seals with a high level of security, and add watermarks and if necessary add codes to prevent forgery.)

Medical examination summons to a person who has been issued a registration certificate as  
a person of age to do national service

Township Body for Drafting National Servicepersons

----- Township

Date: - -



To

Name:

Father's name:

Citizenship/associate citizenship/naturalised citizenship scrutiny card number:

Residence:

Subject: **Medical examination summons**

1. ----- (name), ----- (father's name), ----- (citizenship/  
associate citizenship/naturalised citizenship scrutiny card number), -----  
(residence) is a person who has been registered as a person having reached the age to do  
national service according to the National Service Law and obtained a registration certificate.  
You must therefore report on ----- (date) to ----- (place) to  
undergo a medical examination by the Defence Services Medical Examination Board. When  
reporting, you must bring with you without fail your citizenship/associate citizenship/  
naturalised citizenship scrutiny card and the registration certificate which shows the  
registration as a person of age to do national service.

2. Action may be taken against you if you fail to report.

Chairman

Township Body for Drafting National Servicepersons

Application form for exemption from national service

Date: - -

To

Chairman

Township Body for Drafting National Servicepersons

Subject: Submission of an application for exemption from national service

1. I, ----- (name), ----- (father's name), ----- (citizenship/associate citizenship/ naturalised citizenship scrutiny card number), ----- (residence), obtained a registration certificate stating that I am a person who has reached the age to do national service according to the National Service Law and passed the medical examination on -----.

2. As I am -----, I hereby respectfully submit an application for exemption from national service.

3. I am submitting the following documents in support of my application.

- (a)
(b)
(c)

Signature

Applicant

(To provide additional information as necessary)

Application form for reduction of the national service time

Date: - -

To

Chairman

Township Body for Drafting National Servicepersons

Subject: Submission of an application for reduction of the national service time

1. I, ----- (name), ----- (father's name), ----- (citizenship/associate citizenship/ naturalised citizenship scrutiny card number), ----- (residence), obtained a registration certificate stating that I am a person who has reached the age to do national service according to the National Service Law and passed the medical examination on -----.

2. As I am -----, I hereby respectfully submit an application for reduction of the national service time from a period of ----- to a period of -----.

3. I am submitting the following documents in support of my application.

- (a)
(b)
(c)

Signature

Applicant

(To provide additional information as necessary)

Application form for deferment of the national service for an individually specified time

Date: - -

To

Chairman

Township Body for Drafting National Servicepersons

Subject: Submission of an application for deferment of the national service for an individually specified time

1. I, ----- (name), ----- (father's name), ----- (citizenship/associate citizenship/ naturalised citizenship scrutiny card number), ----- (residence), obtained a registration certificate stating that I am a person who has reached the age to do national service according to the National Service Law and passed the medical examination on -----.

2. As I am -----, I hereby respectfully submit an application for deferment of the national service for an individually specified time from ----- to -----.

3. I am submitting the following documents in support of my application.

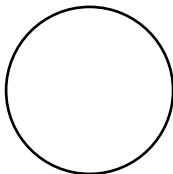
- (a)
(b)
(c)

Signature
Applicant

(To provide additional information as necessary)

Granting an application for exemption from national service

Central Body for Drafting National Servicepersons



Date: - -

To

Name:

Father's name:

Citizenship/associate citizenship/naturalised citizenship scrutiny card number:

Residence:

Subject: **Conveying that *[the application]* has been granted**

This order is hereby issued to grant the application for exemption from national service, submitted by the holder of registration certificate no. ----- showing that he or she is of age to do national service from ----- Region/State, ----- District, -----Township, ----- Ward/Village Tract, ----- (name), ----- (father's name), ----- (citizenship/associate citizenship/ naturalised citizenship scrutiny card number), ----- (residence), on the grounds that -----.

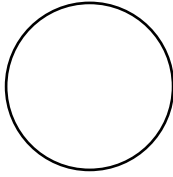
Chairman

Central Body for Drafting National Servicepersons

(To provide additional information as necessary)

Granting an application for reduction of the national service time

Central Body for Drafting National Servicepersons



Date: - -

To

Name:

Father's name:

Citizenship/associate citizenship/naturalised citizenship scrutiny card number:

Residence:

Subject: **Conveying that *[the application]* has been granted**

This order is hereby issued to grant the application for reduction of the national service time, submitted by the holder of registration certificate no. ----- showing that he or she is of age to do national service from ----- Region/State, ----- District, -- -----Township, ----- Ward/Village Tract, ----- (name), ----- --- (father's name), ----- (citizenship/associate citizenship/ naturalised citizenship scrutiny card number), ----- (residence), on the grounds that ----- -----.

Chairman

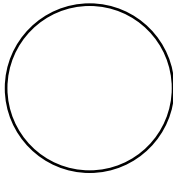
Central Body for Drafting National Servicepersons

(To provide additional information as necessary)



Granting an application for deferment of the national service for an individually specified time

Central Body for Drafting National Servicepersons



Date: - -

To

Name:

Father's name:

Citizenship/associate citizenship/naturalised citizenship scrutiny card number:

Residence:

Subject: Conveying that [the application] has been granted

1. This order is hereby issued to grant the application for deferment of the national service for an individually specified time, submitted by the holder of registration certificate no. ----- showing that he or she is of age to do national service from ----- Region/State, ----- District, -----Township, ----- Ward/Village Tract, ----- (name), ----- (father's name), ----- (citizenship/associate citizenship/ naturalised citizenship scrutiny card number), ----- (residence), on the grounds that -----.

2. When the individually specified time of ----- of deferment of the national service expires, the national service must be resumed without fail.

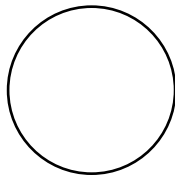
Chairman

Central Body for Drafting National Servicepersons

(To provide additional information as necessary)

**Rejecting an application for exemption from national service / for reduction of the national service time / for deferment for an individually specified time**

**Central Body for Drafting National Servicepersons**



Date:        -        -

To

Name:

Father's name:

Citizenship/associate citizenship/naturalised citizenship scrutiny card number:

Residence:

**Subject:    Notifying the rejection of an application for exemption from national service / for reduction of the national service time / for deferment for an individually specified time**

1.    The application for exemption from national service / for reduction of the national service time / for deferment for an individually specified time, submitted by the holder of registration certificate no. ----- showing that he or she is of age to do national service from ----- Region/State, ----- District, -----Township, ----- Ward/Village Tract, ----- (name), ----- (father's name), ----- (citizenship/associate citizenship/ naturalised citizenship scrutiny card number), ----- (residence), was rejected on the grounds that -----.

2.    You must report without fail to the ----- unit/department on ----- (date).

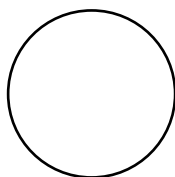
Chairman

Central Body for Drafting National Servicepersons

(To provide additional information as necessary)

Drafting order for national service

Township Body for Drafting National Servicepersons



----- Township

Date: - -

To

Name:

Father's name:

Citizenship/associate citizenship/naturalised citizenship scrutiny card number:

Residence:

Subject: **Issuing a drafting order for national service**

1. As ----- (name), ----- (father's name), ----- (citizenship/associate citizenship/ naturalised citizenship scrutiny card number), ----- (residence) is registered as a person who reached the age to do national service according to the National Service Law and obtained a registration certificate, and furthermore passed the medical examination by the Defence Services Medical Examination Board at medical level ( ), this drafting order is issued so that you report without fail on --- ----- (date) to the ----- unit/department.

2. When reporting, you must bring your citizenship/associate citizenship/naturalised citizenship scrutiny card and your registration certificate showing registration as a person of age to do national service.

3. Action may be taken against you if you fail to report.

Chairman

Township Body for Drafting National Servicepersons

**Application by a national serviceperson for the right to serve as a permanent military member**

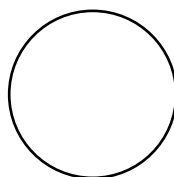
1. Personal number: ----- Rank: ----- Name:-----
2. Citizenship/associate citizenship/naturalised citizenship scrutiny card number:  
-----
3. Unit in which the person is currently serving: -----
4. Father's name: -----
5. Mother's name: -----
6. Applicant's address: -----
7. If a civil servant:
  - (a) Rank/position: -----
  - (b) Ministry/organisation: -----
  - (c) Address of the ministry/organisation: -----
  - (d) Ministry/organisation approved? Yes/no: -----
8. I have done national service according to the National Service Law since - - and will complete my time on - - . I would like to continue serving in the Defence Services as a permanent military member and would like to apply for permission to do so.

Date: - - .

(Applicant's signature)

**Further recommendation**

9. Agree/disagree.



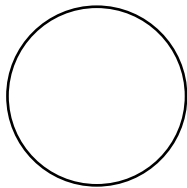
Unit Commander/Battalion Commander

Date: - - .

Unit/Infantry/Light Infantry Battalion No. ( )

**Approval from the head of the ministry/organisaton**

U/Daw ----- from -----, father's name -----  
-----, citizenship/associate citizenship/naturalised citizenship scrutiny card number ----  
----- is doing national service according to the National Service Law and will complete  
his or her time on - - - - and be discharged. However, he or she wants to continue  
serving as a permanent military member, and I agree to the application.



Signature: -----

Rank/position: -----

Name: -----

Office/department: -----

Date: -----

### National service completion certificate



- 1. Personal number: -----
- 2. Rank: -----
- 3. Name: -----
- 4. Unit in which the person served: -----
- 5. Father's name: -----
- 6. Date of birth: -----
- 7. Age: -----
- 8. Male/female: -----
- 9. Ethnicity/religion: -----
- 10. Citizenship/associate citizenship/naturalised citizenship scrutiny card number:  
-----
- 11. Contact phone number: -----
- 12. Residence: -----
- 13. National service time: From ----- to -----



Date of issue:

Signature of the issuer

(Make seals with a high level of security, and add watermarks and if necessary add codes to prevent forgery.)



## LINCOLN LEGAL SERVICES (MYANMAR) LIMITED

### About Lincoln Legal Services (Myanmar) Limited

Lincoln Legal Services (Myanmar) Limited provides the full range of legal and tax advisory and compliance work required by investors. We pride ourselves in offering result-oriented work, high dependability and a fast response time at very competitive prices. Please do not hesitate to contact us:

Sebastian Pawlita, Managing Director  
E-Mail: [sebastian@lincolnmyanmar.com](mailto:sebastian@lincolnmyanmar.com)

Phone: +95-9-262546284 (English) or +95-9-428372669 (Myanmar)

Office address: No. 35 (D), Inya Myaing Road, Golden Valley, Bahan Township, Yangon Region

Web: [www.lincolnmyanmar.com](http://www.lincolnmyanmar.com)